



Figure 1 - Community Lunch



Figure 2 - Alpine Fresh Food Network

2025 Annual General Meeting

30th September 2025

1 Tennis Ave Court, Mount Beauty, 3699 Phone 5754 1166

Email: info@mountbeauty.org.au Website: www.mountbeauty.org.au

Mount Beauty Neighbourhood Centre respectfully acknowledges the Traditional Owners of Country throughout Victoria and pays respect to the ongoing living cultures of First Peoples.

AGENDA

Annual General Meeting 2025

Mount Beauty Neighbourhood Centre Inc.

Thursday 30th September 3:00pm 2025

1. Introduction and Traditional Landowners acknowledgement
2. Welcome to Members and guests
3. Apologies
4. Reading of Minutes of 2024 AGM
5. Correspondence
6. President's Report
7. Manager's Report and Strategic Plan
8. Treasurer's Report, confirm an auditor to review financial statements and Service Agreement with the Department of Families, Fairness and Housing
9. Confirm or vary amounts of Annual Subscription.
10. All Positions declared vacant
 - President
 - Vice President
 - Secretary
 - Treasurer
 - Non-Executive Members
11. Nominations and Acceptances
12. Declaration of Appointments
13. Close of Meeting

Board of Governance 2024/2025

President

Kitty Vigo

Vice President

Roi Rigoni

Secretary

Simone Roy-Chowdhury

Treasurer

Roseanna Magaharan

Linda Cohn

Non-Executive Members:

Cathryn Gunn

Barbara Kiek

Janet Greal

Richard Puttyfoot

Staff & Volunteers 2024/2025

STAFF:

Trish Dixon	Centre Manager, Trainer and Assessor, Centrelink Specified Personnel
Glenda Waters	Office Administrator and Centrelink Specified Personnel
Walailuck Borrell	Finance Officer, ACFE Administrator, Trainer and Centrelink Specified Personnel
Leonie Craven	Project Administrator and Centrelink Specified Personnel

VOLUNTEERS:

Barb Kiek	Catering/UKVSS
Barb Talbot	Admin/Kitchen/4Ms
Carol Dale	Kitchen/Finance
Cathryn Gunn	Kitchen/Board of Governance (BOG)
Cathy Young	KCC
Christine Gardham	Kitchen
Craig McTaggot	Gardening
Darren Sutherland	Administrator/ Centrelink Specified Personnel / Maintenance - deceased
Deirdre Halarewich	Ballroom Dancing / UKV Support Services
Dianne Rogers	Kitchen
Dick Puttyfoot	Maintenance/4Ms
Eric Napier	KCC
Frances Hobday	Gardening group
Gene Moir	Kitchen
Greg Wippell	Maintenance
Helen L'Huillier	Gardening group/Kitchen
Helen McDougall	UKV Support Services
Henry Ziemnicki	KCC
Ian Smith	UKVSS
Jacquie Hollonds	Kitchen
Janet Grealy	Kitchen
Janet Rundle	UKV Support Services
Jeanie Farrington	Project Administrator
Jed Strachan	Kitchen
Jenny Schmager	Kitchen/Cleaning
John Hobday	Gardening
Kathleen Jones	Gardening
Kitty Vigo	Kitchen/Project Administrator
Leanne Saxby	KCC
Leonie Craven	Administrator/ Centrelink Specified Personnel
Linda Cohn	KCC/BOG/UKVSS

Linda Parkinson	KCC
Liezl Braybrook	Kitchen
Maggie Gerrard	Reception
Meg Crebbin	KCC/UKVSS
Meryl Gill	Kitchen
Michael Hollonds	Maintenance
Peter Munday	Maintenance
Phillip O'Bryan	Singing Group Facilitator
Rob Spargo	UKV Support Services
Rodney Hyde	Gardening
Roi Rigoni	Kitchen
Ron Fensham	UKV Support Services
Ron Waters	Maintenance
Sue and Allan Retallick	Centrelink Specified Personnel / Maintenance
Sue White	Kitchen
Susie McConville	Kitchen
Vicki Burton	Tai Chi / Strength Training
Wayne Latham	Maintenance

MOUNT BEAUTY NEIGHBOURHOOD CENTRE INC. BOARD OF GOVERNANCE MEETING

MINUTES (AGENDA 1st)

for Annual General Meeting Thursday 19th September 2024, 3:00pm

Welcome:

We acknowledge that we are on traditional lands of the the Dhudhuroa and Yaitmathang clans. We offer our respect to the Elders of these traditional lands and, through them, to all Aboriginal and Torres Strait Islander people.

Meeting started: 3:03pm.

Welcome to any new and returning members, including all the officially and unofficially recognised volunteers.

1.0

Present:

Board members: Kitty Vigo, Janet Grealy, Simone Roy-Chowdhury, Cathy Gunn, Barb Kiek, Roseanna Magaharan, Roi Rigoni, Dick Puttyfoot.

Apologies:

Dr Helen Haines MP, Cathy Young, Trish Dixon, Trish Curtis

Attendees:

Helen McDougall, Walailuck Borrell, Glenda Waters, Leonie Craven, Cecily Fletcher, Shirley Hall, Meryl Gill, Helen L'Huillier, Linda Cohen, Barb Talbot, Jeanie Farrington

No attendees online.

1.1 Declaration of Conflict of Interest

2.0 Confirmation of minutes of previous meeting 21st September 2023

Motion: Minutes of the previous Annual General Meeting Thursday 21st September 2023 are confirmed as true and correct.

Moved: Cathy Gunn

Seconded: Barb Kiek

Approved: All.

2.1 Any Correspondence

NIL.

3. Manager's report

3:08pm

See attached.

Questions/comments:

Extend special thank to Kitty Vigo for her additional support. Kitty acknowledges everybody else on the Board.

Motion: That the Mount Beauty Neighbourhood Centre Manager's report for the 2024 year be accepted.

Moved: Janet Grealy

Seconded: Helen McDougall

Approved: All.

3. President's report

3:23pm

See attached.

Motion: That the Mount Beauty Neighbourhood Centre President's report for the 2024 year be accepted.

Moved: Shirley Hall

Second: Roi Rigoni

Approved: All.

3. Treasurer's report

3:27pm

See attached.

Questions:

Helen McDougall: Is it fair to say that the Centre is in a better financial position than last year? Yes it is.

Barb Talbot: Alpine Shire are promoting free courses which are counter productive to what the Centre does.

Action: Cecily Fletcher suggested writing to manager of Community Services at Alpine Shire.

Motion: That the Mount Beauty Neighbourhood Centre Treasurer's report for the 2024 year be accepted.

Moved: Dick Puttyfoot

Second: Shirley Hall

Approved: All.

4.0 MEMBERSHIP FEES:

Membership fees have not changed from the previous year. They are:

Individual: \$10 Concession: \$5

Individual: 5 year membership \$45

Corporate: \$500

Small business: \$100

Community Organisation: \$25 (includes \$20 printing and discounted venue hire.

Motion: That the proposed membership fees are accepted for 2025.

Moved: Barb Talbot
Second: Jeanie Farrington
Approved: All.

4.0 BUSINESS ARISING FROM THE PREVIOUS MINUTES:

Nominations presented by Cecily Fletcher (DFFH):

3:35pm

President:

Kitty Vigo nominated by Jeanie Farrington, seconded by Barb Talbot.

Call for nominations from the floor? NIL.

Vice President:

Roi Rigoni nominated by Linda Rice, seconded by Glenda Waters.

Call for nominations from the floor? NIL.

Treasurer:

Roseanna Magaharan nominated by Barb Talbot, second by Glenda Waters.

Call for nominations from the floor? NIL.

Secretary:

Simone Roy nominated by Margaret Jordan seconded by Jeanie Farrington.

Call for nominations from the floor? NIL.

General Member:

Janet Grealy nominated by Trish Dixon, seconded by Michael Hollonds.

Call for nominations from the floor? NIL.

General Member:

Richard Puttyfoot nominated by Darren Sutherland, seconded by Barb Talbots.

Call for nominations from the floor? NIL.

General Member:

Barbara Kiek nominated by Darren Sutherland, seconded by Glenda Waters.

General Member:

Cathryn Gunn nominated by Glenda Waters, seconded by Walailuck Borrell.

General Member:

Linda Cohen nominated by Cathy Gunn, seconded by Richard Puttyfoot.

Call for nominations from the floor? NIL.

As the number of vacancies match the number of nomination provided, there is no need for a vote.

Motion: That the nominations tabled be accepted.

Moved: In print on form

Second: In print on form

Approved: All

Congratulations to all the new/returning board members.

Any comments/questions?

Continue Heat Health Days. Last year the issue was more humidity than heat.

Cecily Fletcher, DFFH – Community Partnership Teams

3:50pm

No questions.

Meeting officially closed Thursday 19th September 2024, 4:11pm.

2025 Annual General Meeting

President's Report

September 30, 2025

When I meet locals in the local shops and restaurants I am usually always asked: "What's happening at the Neighbourhood Centre?", followed by: "The Centre does so much!! How do you manage to do it all?"

My response is always: "The Centre is blessed by great staff and volunteers who are committed to providing services and activities that the community needs and asks for."

I have been associated with the Centre for 15 years and I have seen it grow and expand its range of services and activities exponentially. For example, since last year:

- Our social proscribing program has expanded and continues to provide valuable information and insights for not only the Centre, but also to other community support services, into other support programs suggested by local community members. One initiative we are working to follow up that came out of this social proscribing program is a regular Darts and Dinner night targeted at disengaged males between 18 and 35 to provide them with the chance to not only network between themselves, but also to get access to psychologists and social workers.
- Our monthly Community Lunches are still being held. Indeed, Alpine Shire is sponsoring a free Community Lunch planned for October 20 for up to 50 older locals with a comedy presentation by comedian Daryl Peebles who is known for his "Stand Up for Seniors – But Not Necessarily on the Bus" Melbourne Comedy Festival gig.
- Our involvement with the 4Ms project – the tool for older people focusing on What Matters, Medication, Mobility and Mental Well-Being – has been localised and widely disseminated. We are delighted that the doctors at the Mount Beauty Medical Centre are using the 4Ms tool when doing client consultations. The Centre is playing the video about the 4Ms tool – featuring older locals Barb Talbot and Dick Puttyfoot – in their waiting room. The video is also being rolled out across Victoria and recently the script was dubbed in Italian for Myrtleford-based seniors.
- Board Vice President Roi Rigoni is running a highly successful series of cooking classes titled "An Italian Affair" and I understand that students would like us to find a grant to subsidise a tour led by Roi of Italy's 10 best restaurants. (In their dreams!!)
- The Warmer Places project (the winter adaptation of the summer Cooler Places project) has been a great success with up to 20 people coming to the Centre on Thursdays to have soup and a toastie and catching up with friends.

Centre Manager Trish Dixon always provides a complete list of the programs and activities the Centre has been involved with. I am full of admiration for Trish's commitment to the community. When I have spoken to representatives from other neighbourhood or community centres I am often told that they are amazed by how much we do.

Our stalwart front-of-house volunteers Leonie Craven and Maggie Gerrard work many extra hours to ensure that our doors are kept open and our client's needs are met. Glenda Waters and Walailuck Borrell continue to prove themselves to be an exceptional administration team. Janet Grealey and Cathy Gunn work long volunteer hours to keep the kitchen going, preparing meals and refreshments for our monthly Community Lunches, coffee mornings and catering for outside groups hiring our facilities for meetings.

We were sad when front-of-house volunteer Darren Sutherland passed away. We greatly miss him.

The Board of Governance – Dick Puttyfoot, Simone Roy, Janet Grealey, Roi Rigoni, Barb Kiek, and recently Linda Cohn – work hard to balance its Governance role while keeping an eye on Centre Operations issues. Linda Cohn was generous enough to step into the Treasurer's role after Roseanna Magarahan resigned a few months ago, along with Cathryn Gunn. Sadly, Richard Puttyfoot will be resigning after this Annual General Meeting. Cathryn, Rosanna and Richard brought excellent expertise to the Board.

Trish Dixon has referred to other projects in her report, so I won't repeat them. I do want to recognize her continued commitment and input into MBNCI operations and management. She is an amazing person and an inspiring Centre manager.

I think that the Mount Beauty Neighbourhood Centre is an extraordinary organization that I feel very proud to be part of. I am sure it's destined to achieve even more during our next year of operation.

Kitty Vigo



President, MBNCI Board of Governance

Mount Beauty Neighbourhood Centre Annual General Meeting

Tuesday 30th September 2025

Managers' report

Trish Dixon

Over 2024/2025, the Centre has experienced a year of both challenges and growth. Our community has faced increasing demands, shaped by government service requirements, rapid technological changes, climate impacts, and a range of social issues. In response, our staff and volunteers have shown outstanding commitment, ensuring that vital services and programs continued to be delivered. Their efforts, together with the support of our community, have enabled us to remain true to our mission of *community supporting community*.

Over the past twelve months, we have been able to deliver a wide range of projects that would not have been possible without the generous support of grants, sponsorships, and donations. The assistance from Kitty Vigo our president in preparing and managing grant applications has been invaluable, and together we have worked as a strong team to achieve great success. We also acknowledge the commitment of our Board of Governance, who work alongside me to provide guidance, support, volunteering and accountability in our decision-making.

We are especially grateful for ongoing funding from AGL, who have supported us with \$30,000 over the last three years, and our Community Bank, which has contributed \$50,000 in the past. In addition, the FRRR grant of \$30,000 across the last three years enabled the establishment of the *Keep Calm Committee*, which has delivered an impressive range of projects that continue to benefit our community.

To keep these projects running, we will again be seeking further funding support. At present, we face a shortfall of \$50,000 for the coming year. However, we remain confident that with upcoming grant opportunities and resources, we will secure the support needed to continue this important work. We do receive Government funding from (DFFH) Department of Family, Fairness and Housing for being neighbourhood House. It requires to generate activity of 26 hours a week which covers part of our wages to deliver our activities of which we deliver 300 hours a week. We also receive funding from Services Australia (Centrelink Services) for 15 hours per week and we provide 30 hours a week.

This is an overview of our projects, courses and activities that are in line with our Strategic Plan.

KCC

- Resilience activities -

- Cooler places – Volunteer run with a cool place to relax
- Warmer places – Soup & Toastie Day with warm and friendly social activities.
- Community Picnics 8 over the last 3 years bringing emergency services together for community awareness with free food and drinks, activities and demonstrations.
- Bushfire Resilience Webinars – online with resources and information
- Pop up information at markets
- 4M's project working with Latrobe to design a flyer resource for age friendly community. 1. What Matters to you 2. What Medication are you using that might need reviewing. 3. Motivation and how you move about. 4. How is your Mental health wellbeing? This has been a great project to work with our health practitioners to help with the health and wellbeing of our community members.
- 4M's brochure Launch 25/02/2025
- 4M's Video with local GP Laura Zagorski, community members Richard Puttyfoot and Barbara Talbot using the resource and Launched on World Health Day 07/04/2025 video link

Green thumbs garden Group

- Weekly garden sessions on Tuesdays
- Reflective garden area developed for having a quiet space to sit.
- Rockery area developed around the citrus garden
- Food swap once a month for community sharing produce
- Workshops on seed raising, pruning, soils and preserving.
- Heirloom Seed Bank Group – Bi-monthly

Connecting Community

- Talking Café Social Prescribing project for community awareness of how you are feeling, what is missing in the community and resources or even referring to appropriate service where if needed we help to connect.
- Community Lunches with guest speakers
 - February – Carers Gateway Suzie Hogan
 - March - Hume Riverina Community Legal 3 representatives
 - April – CBA Merryn Dean/CALC – Consumer Action Law Group
 - May – Rebecca Healy Power of Attorney
 - June – UKVSS Helen McDougall
 - July – Dementia Australia Denise Gregory
 - August – Vic Police Sarah = 1 other
 - September – Writers Festival Michael Ahearn
 - October - Local Writer Angela Toniolo
 - November – Christmas Lunch Singers

- Death Café workshops – Probate/Estate Planning/End of Life Planning/What is a Death Doula
- End of life Planning – Estate Planning Workshops
- Dementia workshops
- Carers Workshops

Partnerships

- Radio 96.5 FM
- Mens shed
- Food Share
- Alpine Resilience Partnership
- Alpine Health

Upper Kiewa Valley Support Services are Auspice by the MBNC to deliver

- Food hampers
- Food vouchers
- Fuel vouchers
- Event vouchers
- Frozen Meals

Courses we offer

- ACFE Pre accredited (No Snow Technician course this year, meant we could not meet our student numbers and a loss of income)
 - Barista Basics
 - Cheese Making
 - Computer, Mobile Device and DSLR Photography Courses
 - Community Kitchen Skills – The Italian Affair
 - Ready for Hospitality
 - Microbusiness for Makers
- First Aid Courses – 4 sessions (delivered by RTO Smartlink)

Activities

- Hobby classes of craft, art and knitting
- Fitness from Strength Training, Tai Chi, Dance, Singing,
- U3A Circuit

Events that we have hosted and presented over the year

- International Women's Day 07/03/2025

- Biggest Morning Tea 13/06/2025
- Services Australia Bus 20/05/2025
- Breastscreen Bus 13th – 24th January 2025
- Neighbourhood House Week 12th – 17th May
- Adult Learners week 1st -5th September 2024
- Homemade Mable Workshops – information for Clients & Support people

Services that we offer

- Catering
- Venue Hire
- IT Help
- Printing and other business services.
- Services Australia (Centrelink)

Board decisions

- Mable/Homemade to trial for community navigation and possible income for centre.
- Strategic Plan

Coordinating the many projects and activities we deliver is no small feat—it demands time, energy, and unwavering dedication. Yet, it is through the incredible efforts of our Board of Governance, our passionate staff, tireless volunteers, and the wholehearted support of our community that we continue to thrive. Together, we are not just running a Centre—we are building a resilient, connected, and empowered community.

Thank you all for helping

Trish Dixon



Strategic Plan 2025 – 2027

DESTINATION



What is the intended destination for MTBNCI in 2025 - 2026?

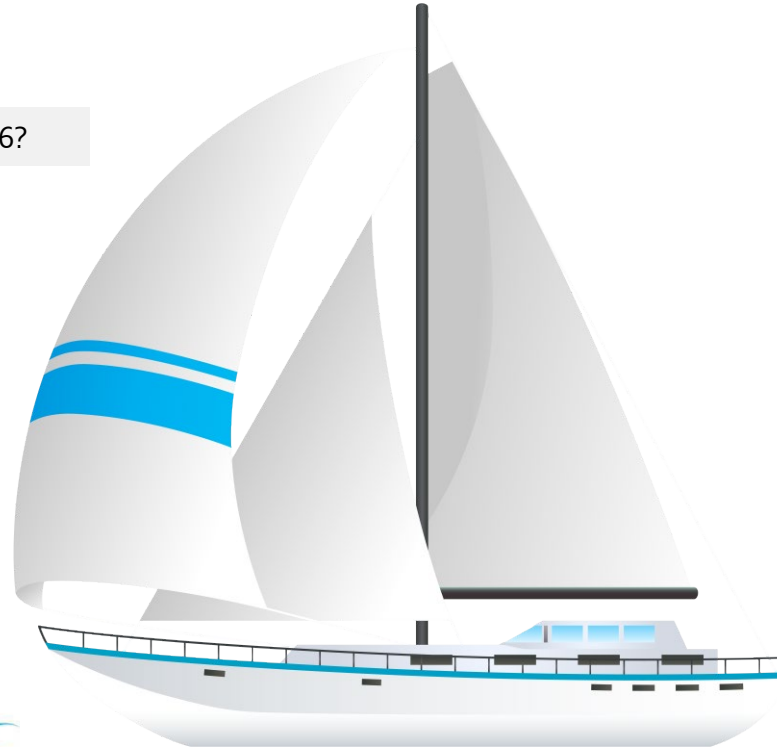
- Sustainability for Community supporting Community
- Growth and Sustainability
- Connections with community and groups
- Provide resilience and better lives
- Maintain use of kitchen and catering
- Develop kitchen social services
- Consolidate catering for functions
- Attract 1 -2 younger board members in 2025
- Still operating financially

RISKS



What risks do we need to be aware of?

- Lack of funds and reliable volunteers
- Burnout of staff and volunteers
- Building repairs and budget
- Taking on too much, = be involved not over involved, be a facilitator not a problem solver
- Impact on health and well being of staff
- Employment the wrong person / not enough work



TRADEWINDS



What will enable us to get there?

- Concurrent funding
- No Café or consider a chef / cook to make it viable
- Connect with community groups and community
- Forecasting challenges in the economy
- Understanding what the Centre role is and isn't
- More input of information
- Increased volunteer numbers
- Volunteer coordination

ANCHORS



What holds us back?

- Problems with attracting more volunteers
- Lack of funding / personnel / volunteers
- Demand on staff time / over working
- Building maintenance challenges
- Not thinking in new ways to connect in relevant and proactive ways
- Fear of change
- Need for one more paid staff member

Our Five Strategic Pillars



Strategic Plan for 2025-2027 Applied to Five Strategic Pillars

Strategic Pillars	Focus Area	Why	How	What
Pillar 1 <u>Governance</u> <i>Prioritise Centre Goals and develop strategies for achieving them through guiding policies, financial reporting, risk and knowledge management.</i>	Board consultation around Grant Objectives and Priorities	Before writing a grant application, identify the primary objective of the grant and feasibility.	⇒ Provide the Board with the intent of the grant and ability for the Centre to deliver in line with level of funding, resources and existing core activities and services.	Sustainable Centre resource utilization Increased confidence in deliverables.
Pillar 2 <u>Education and Knowledge</u> <i>Strengthen the Centre's ability to deliver in person and online training through the use of quality resources and skilled training professionals.</i>	Review current and future training and education service offerings from the centre provided by the centre	✓ Confirm ACFE funding and ability to meet criteria leading into 2027 ✓ Determine tutor requirements and credentials Understand community demand	Review proposed ACFE criteria and ability to meet ⇒ Expressions of interest in specified tutor credentials ⇒ Community consultation and local industry training research.	Confirm Centre resourcing in line with funding and capacity to deliver
End of Life Journey, Outreach Service Resources				
Pillar 3 <u>Partnerships & Resources</u>	Industry and agency speakers to help forecast future economic	✓ Help navigate the economic and social	Contact inform invite and connect	Credibility and authority

<i>Create new & build on existing partnerships that are mutually beneficial & strengthen the community.</i> <i>Ensure organisational structure clarity and capability building of staff and volunteers.</i>	conditions and trade winds	shifts ✓ Build and strengthen relationships		• Harness future relationship opportunities Increase economy awareness and financial responsibility
	Foster existing and develop key partnerships with corporate sponsors	To provide secure and concurrent funding to ensure Centre's operating capacity	⇒ Proactive meetings ⇒ Showcase services provided and outcomes ⇒ Consider a corporate sponsor model.	• Increase funding • Better relationships More focused outcomes and confidence in future strategy
	Facilitate cross functional community group collaboration	✓ Collaborating versus competing ✓ Reduce the silo effect access ✓ Shared expertise and knowledge	⇒ Community lunch forum ⇒ Shared challenges, learning and ideas ⇒ Services offering consultation	• Sustainability • Volunteer resourcing Less duplication
4Ms, Carers' Group				
Pillar 4	Refocus on centre role	✓ To utilise a valuable	⇒ Community	• Ensure the

<u>Sustainability</u> <i>Ensure the long-term financial viability of the Centre through responsible financial management, environmental best practice and research guided marketing.</i>	as a caterer / kitchen utilisation review	resource ✓ Generate an income stream ✓ Provide a social service Effective centre resource allocation	liaison marketing catering focus group ⇒ Volunteer drive ⇒ Review lease opportunities ⇒ Reimagine	future sustainability of the kitchen
KCC, Connecting Communities		✓		•
<u>Pillar 5 Infrastructure</u> <i>Planned development and maintenance of buildings and the acquisition of resources and equipment that enhance our capacity to meet the needs of the community.</i>	Succession planning, cross and upskilling through training and professional development opportunities	Operating capacity for the centre contingency planning	⇒ Gap analysis skills alignment to centre operations ⇒ Maintain currency of manuals and standard operating procedures	Increased operational capacity and contingency
	Review and implementation of a formal change management process	Change management is crucial for the Centre to adapt and thrive in a dynamic environment	Apply a Systematic approach to transitioning individuals, teams, and the Centre's current state to a desired future	A consultation and communication process that ensures changes are implemented smoothly and effectively, minimizing resistance and maximizing the benefits.

			state.	
Homemade/Mable	Review current and future training and education service offerings from the centre provided by the centre	✓ Confirm funding and ability to meet criteria currently and leading into 2027 ✓ Determine co-ordinator requirements and credentials Understand community demand	Review proposed requirements, criteria and ability to meet needs of clients ⇒ Community consultation of needs of clients and workers.	Confirm Centre resourcing in line with funding and capacity to deliver

ANNUAL GENERAL MEETING 30TH SEPTEMBER 2025

TREASURER'S REPORT

The accompanying financial reports include:

- **Income and Expenditure Statement** for the period 1 July 2024 to 30 June 2025
- **Balance Sheet** as of 30 June 2025
- **Independent Financial Review** by Belmores (attached; no issues reported)

The 2024/2025 financial year was successful both financially and in project delivery. Key achievements include:

- Completion of the **KCC Project** and **Connecting Community initiative** (supported by Bendigo Bank) in December 2024
- Conclusion of the **Emergency Recovery Victoria (ERV) grant** for cook wages in June 2025
- Completion of the **Community Lunch Project** and acquisition of **two defibrillators** in June 2025

As of 30 June 2025, the Centre's cash balance was **\$306,269.35**, comprising:

- **\$299,000** in carryover funding for operational costs, accumulated over several years from grants through careful management of wage hours and other expenditures. With this savings, we would be able to sustain operations for one year in the absence of any additional funding or income.
- **\$7,000** allocated to finalise the **Resilience Picnic** (\$4,938) and **kitchen drawer installations** (\$2,040)

Mount Beauty Neighbourhood Centre Inc. (MBNCI) receives its main funding from **the Department of Families, Fairness and Housing, Services Australia, and the Adult Community and Further Education (ACFE) Board**. However, these funds are not sufficient to fully support the Centre's operations and staff wages. Our continued operation over the past year has only been possible thanks to the generosity of our sponsors, community donations, and pragmatic financial management. We are also deeply grateful to our volunteers, whose dedication has enabled us to maintain valuable services such as coffee and cake mornings, homecare meals, catering, and other community activities.

Grants received in 2024/2025:

- **AGL** – \$10,000 (final year) for operational expenses (ongoing until December 2025)
- **Alpine Shire Council** – \$5,000 for the Resilience Picnic (scheduled for October 2025)
- **Upper Murray Neighbourhood House Network** – \$5,000 for Connecting Community Project
- **Alpine Shire Council** – \$5,750 for community lunches (**completed** in June 2025)
- **Kiewa Mitta Murray Community Enterprises (Bendigo Bank)** – \$4,540 for defibrillators

Grants, carried forward from 2023/2024 have been **completed** by June 2025:

- **ERV** – \$23,802 for cook wages; \$4,606 for kitchen upgrades
- **Bendigo Bank** – \$12,401 for Connecting Community Project
- **FRRR** – \$33,229 for the KCC Project (final instalment of 3-year funding)

I would like to extend my sincere congratulations and gratitude to all staff, volunteers, and donors for their unwavering support and dedication over the past year. Their contributions have been essential to the continued success of the Mount Beauty Neighbourhood Centre.



Linda Cohn

(Treasurer)

Income and Expenditure

Mount Beauty Neighbourhood Centre Inc.

For the year ended 30 June 2025

Account	Overall including grants	General Operation	GRANTS					
			ARP-Picnic	Connecting Community	CL-Alpine Shire	KCC Project	Kitchen - Cook ERV fund	Kitchen Upgrade
Trading Income								
Funds from liability accounts	309,447.81	235,408.15	0.00	12,401.29	0.00	33,229.66	23,802.05	4,606.66
Total Kitchen Income	29,248.79	29,248.79	0.00	0.00	0.00	0.00	0.00	0.00
Total Centre Income	76,804.43	76,804.43	0.00	0.00	0.00	0.00	0.00	0.00
Course Fees:Courses ACFE Funded	4,286.18	4,286.18	0.00	0.00	0.00	0.00	0.00	0.00
Course Fees:Courses Non ACFE GST Free	16,850.20	16,850.20	0.00	0.00	0.00	0.00	0.00	0.00
Total Course Income	21,136.38	21,136.38	0.00	0.00	0.00	0.00	0.00	0.00
Funding Income: DFFH Funding	100,334.00	100,334.00	0.00	0.00	0.00	0.00	0.00	0.00
Funding Income: Services Australia Funding	28,445.64	28,445.64	0.00	0.00	0.00	0.00	0.00	0.00
Funding Income:ACFE Funding	31,959.76	31,959.76	0.00	0.00	0.00	0.00	0.00	0.00
Funding Income:Other Program Funding	34,717.27	21,927.27	5,000.00	0.00	5,750.00	0.00	0.00	2,040.00
Total Funding Income	195,456.67	182,666.67	5,000.00	0.00	5,750.00	0.00	0.00	2,040.00
Sales of assets	136.36	136.36	0.00	0.00	0.00	0.00	0.00	0.00
Total Trading Income	322,782.63	309,992.63	5,000.00	0.00	5,750.00	0.00	0.00	2,040.00
Gross Profit	632,230.44	545,400.78	5,000.00	12,401.29	5,750.00	33,229.66	23,802.05	6,646.66
Operating Expenses								
Total Payroll Expense	240,570.58	174,383.97	0.00	10,359.88	4,292.16	25,671.75	21,335.25	4,527.57
Total Office Expense	9,516.83	8,447.81	0.00	341.17	285.96	441.89	0.00	0.00
Total Grocery Expense	8,207.72	6,625.35	0.00	232.73	1,035.50	235.05	0.00	79.09
Total Maintenance Expense	12,658.19	11,458.19	0.00	0.00	0.00	1,200.00	0.00	0.00
Total Overhead Expense	30,964.24	26,863.30	0.00	908.57	136.38	1,039.19	2,016.80	0.00
Total Other Expense	22,543.53	16,831.45	61.36	558.94	0.00	4,641.78	450.00	0.00
Loss on sale of assets	1,500.00	1,500.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Operating Expenses	325,961.09	246,110.07	61.36	12,401.29	5,750.00	33,229.66	23,802.05	4,606.66
Net Profit	306,269.35	299,290.71	4,938.64	0.00	0.00	0.00	0.00	2,040.00

Balance Sheet

Mount Beauty Neighbourhood Centre Inc.

As at 30 June 2025

Account	30 June 2025	30 June 2024
Assets		
Bank		
Bendigo Bank Accounts: Grants Account	156,978.64	74,039.66
Bendigo Bank Accounts:Bendigo Bank	137,348.33	229,703.61
Bendigo Bank Accounts:MTBNCI Employee LSL Trust Acct	29,952.76	25,388.52
Bendigo Bank Accounts:Trish Bendigo Debit Card	565.58	1,000.00
Total Bank	324,845.31	330,131.79
Current Assets		
Accounts Receivable	1,324.55	522.00
Cafe Cash Drawer Float	0.00	200.00
Cash Drawer Float	200.00	200.00
food stock on hand	1,500.00	1,500.00
Total Current Assets	3,024.55	2,422.00
Fixed Assets		
Bendigo Bank Shares - 2000	2,000.00	2,000.00
Building at Committee Valuation	100,000.00	100,000.00
Building at Committee Valuation: Building Improvements	5,220.00	5,220.00
Building at Committee Valuation:Deck and Ramp	32,377.47	32,377.47
Building at Committee Valuation:Kitchen at Cost	47,387.85	47,387.85
Building at Committee Valuation:Toilet Renovations at cost	12,813.64	12,813.64
Fixed Assets	155,667.97	206,176.66
Total Fixed Assets	355,466.93	405,975.62
Total Assets	683,336.79	738,529.41
Liabilities		
Current Liabilities		
Accounts Payable	1,484.02	3,624.16
Carryover Funding	300,043.26	235,408.15
GST	13.95	(2,667.77)
Payroll Liabilities:PAYG Tax	1,562.00	1,928.00
Prov'n for Building R&M	5,859.67	5,859.67
Prov'n for Connecting Community	0.00	12,401.29
Prov'n for Cook ERV fund	0.00	23,802.05
Prov'n for New Kitchen Equip't	2,040.00	4,606.66
Provision for ARP-Picnic	4,938.64	0.00
Provision for CCUHP2	(752.55)	0.00
Provision for KCC Project 2022	0.00	33,229.66
Rounding	(0.82)	(0.53)
Total Current Liabilities	315,188.17	318,191.34
Non-current Liabilities		
Provision for Long Service Leav	29,952.76	25,388.52
Total Non-current Liabilities	29,952.76	25,388.52
Total Liabilities	345,140.93	343,579.86
Net Assets	338,195.86	394,949.55
Equity		
Accumulated Funds	15,489.75	15,489.75
Fixed Asset Revaluation Reserve	317,791.67	374,545.36
Open' Bal' Members Funds	4,914.44	4,914.44
Total Equity	338,195.86	394,949.55



Belmore's
Chartered Accountants

ACN: 007 062 866 Pty Ltd
1-7 Albert Street PO Box 246
MYRTLEFORD VIC 3737
3 Ireland Street PO Box 71
BRIGHT VIC 3741

17th July 2025

Mount Beauty Neighbourhood Centre Inc
Tennis Court Avenue
MOUNT BEAUTY VIC 3699

Dear Committee Members

Review of the Mount Beauty Neighbourhood Centre Inc

Review clearance

We have completed our review of the Mount Beauty Neighbourhood Centre Inc for the year ended 30th June 2025 and, subject to approval of the financial statements by Members we will issue an qualified review opinion.

Matters for the committees attention

As indicated in our engagement letter we assume no responsibility to design review procedures to identify matters to report to you, but would communicate any matters encountered during the course of our audit which we believe should be brought to your attention.

We wish to bring the following matters to your attention

1. Grant Provisions – we are relying on the committee for accuracy in relation to the transactions and account balance at 30 June 2025

We note we are obligated to advise you of significant misstatements identified during the audit, which were corrected prior to the financial report being finalised. We wish to advise that there were no significant misstatements identified.

This letter is intended solely for the use of the committee and members and should not be used for any other purpose.

Yours faithfully,

Leesa Bevan
Belmore's Chartered Accountants

Confidential Advice, specific to your needs

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T 03 5755 1327 F 03 5755 1875

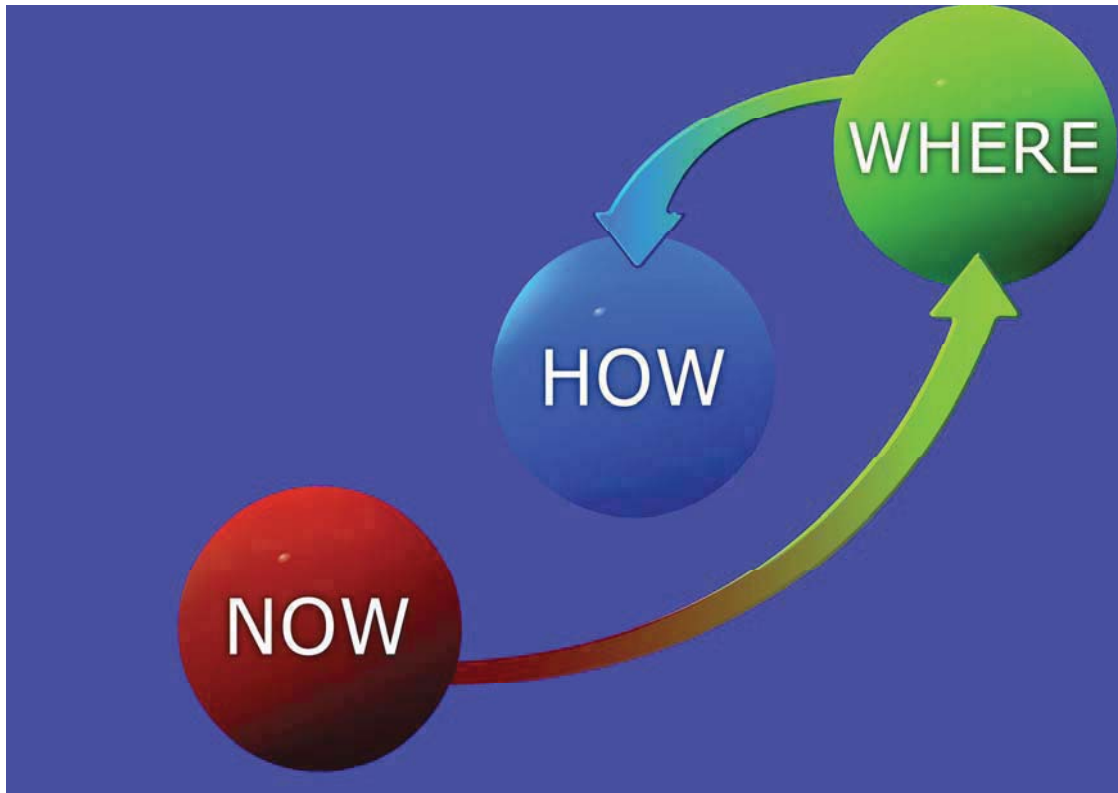
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belmoresbright@belmores.com.au

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MOUNT BEAUTY NEIGHBOURHOOD CENTRE INC

2025 FINANCIAL STATEMENTS



*Visualise Your Future
We'll help you get there*



Belmores Chartered Accountants

Yarrawonga – Numurkah – Myrtleford – Bright

Website www.belmores.com.au

Profit and Loss

Mount Beauty Neighbourhood Centre Inc. For the year ended 30 June 2025

	2025	2024
Trading Income		
_Carryover funding PnL	(306,269.35)	(309,447.81)
_Funds from liability accounts	309,447.81	224,058.97
Catering:Cafe	12,863.94	8,520.77
Catering:Catering	16,384.85	26,569.08
Centre Income: Project Admin	49,519.57	55,449.28
Centre Income:Admin	4,723.16	5,756.55
Centre Income:Donation	5,419.50	2,289.47
Centre Income:Interest Income	2,534.84	1,762.04
Centre Income:Membership Fees	3,365.00	3,790.00
Centre Income:Misc.	-	454.55
Centre Income:Photo Lab Printing	-	109.18
Centre Income:Room Hire	7,086.80	9,484.96
Centre Income:Sponsorship of Term Booklet	2,949.97	2,072.68
Centre Income:Sundry Income	1,205.59	1,348.49
Course Fees:Courses ACFE Funded	4,286.18	17,632.95
Course Fees:Courses Non ACFE GST Free	16,850.20	12,202.95
Funding Income: DFFH Funding	100,334.00	96,889.00
Funding Income: Services Australia Funding	28,445.64	27,847.97
Funding Income:ACFE Funding	31,959.76	45,467.82
Funding Income:Other Program Funding	34,717.27	191,572.72
Sales of assets	136.36	-
Total Trading Income	325,961.09	423,831.62
Gross Profit	325,961.09	423,831.62
Operating Expenses		
Accounting Fees	1,561.32	1,407.01
Advertising/Marketing	5,564.18	1,761.76
Asset Over \$2000.00	1,977.26	74,481.38
Asset Under \$2000.00	458.18	8,551.38
Bank Charges:BB Credit Card Fees	2.36	0.22
Bank Charges:BB Transaction Fee Charges	67.05	44.87
BAS Adjustment Account	0.70	1.40
Catering Service	6,270.00	1,646.00
Cleaning Service	1,407.27	-
Community Projects	739.41	1,690.50
Computers:Agreement and Service Fees	7,029.60	8,649.60
Computers:Software	2,630.59	2,078.00
Course Expenses: Others	454.80	545.46
Course Expenses:Course Materials NCF	712.51	381.31
Course Expenses:Course Materials NCG	1,813.49	472.98

	2025	2024
Course Fee - others	6,560.00	-
Delivery	374.86	934.48
Donation/Contribution	415.49	767.00
Fees	72.53	164.95
Gardening/Outdoor Equipment	1,576.50	4,576.38
Groceries: Cleaning/Kitchen Items	1,425.22	1,991.54
Groceries - Cafe GST	272.75	421.54
Groceries - Cafe No GST	4,117.14	3,318.92
Groceries - General GST	488.74	260.41
Groceries - General No GST	115.00	-
Groceries:Groc.-Catering Grps-Func. No GST	1,033.95	3,517.30
Groceries:Groc.-Catering Grps& Func GST	380.06	272.47
Insurance	8,602.23	10,336.68
Internet	877.18	872.56
Licenses & Permits	565.50	588.18
Loss on sale of assets	1,500.00	-
Office:Stationery & Supplies	879.33	1,948.46
Payroll Expenses: Tutoring Wages	6,102.87	5,660.33
Payroll Expenses:ACFE Admin	9,907.82	8,753.06
Payroll Expenses:Administration	107,983.78	90,273.70
Payroll Expenses:Bookkeeping	17,384.82	14,876.06
Payroll Expenses:Cafe	18,248.33	3,206.20
Payroll Expenses:Cleaning Contract	2,400.32	6,296.46
Payroll Expenses:Superannuation	18,364.11	11,295.97
Payroll Expenses:WorkCover	(3,011.40)	4,735.87
Photocopier Expenses:copier purchase payment	2,152.32	2,152.32
Photocopier Expenses:Copy Count	2,240.37	2,354.35
Photocopier Expenses:P/copier Paper	1,264.01	1,262.33
Project: Administration	49,428.72	64,741.35
Project: Bookkeeping Expense	-	3,966.80
Project: Business Planning and Reporting Admin Cost	-	9,733.16
Project: Cleaning Expense	-	3,021.60
Project: Client Support Admin Cost	-	2,923.76
Project: Community Engagement Admin Cost	-	5,647.52
Project: Promotion and Advertising Admin Cost	-	1,561.88
Project: Volunteer Management	-	5,489.28
Prov'n for Long Service Leave	4,479.81	1,661.29
Rates	90.91	90.91
Reimbursement - Accommodation	-	213.00
Reimbursement - Meal	13.64	100.00
Reimbursement - Travel	1,066.45	270.54
Repairs & Maintenance	2,799.80	1,620.13
Repairs & Maintenance:Equipment & Fittings	948.42	1,906.22
Repairs & Maintenance:Hall	1,480.91	-
Repairs & Maintenance:To Building	4,445.29	5,942.98

	2025	2024
Staff Training	170.00	116.55
Stamp Duty	419.79	899.70
Subscriptions	4,436.87	3,986.35
Sundries	219.46	730.19
Telephone	1,710.45	1,341.52
Tuition Fees	3,090.00	12,977.28
Utility	7,429.74	8,388.09
Venue Hire	-	3,181.82
Waste Removal	179.42	242.11
Website Costs	568.86	528.20
Total Operating Expenses	325,961.09	423,831.62
Net Profit	-	-

Balance Sheet

Mount Beauty Neighbourhood Centre Inc. As at 30 June 2025

	30 JUNE 2025	30 JUNE 2024
Assets		
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Bendigo Bank Accounts: Grants Account	156,978.64	74,039.66
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Provision for CCUHP2	(752.55)	-
Provision for KCC Project 2022	-	33,229.66
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Non-current Liabilities		

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Total Non-current Liabilities	29,952.76	25,388.52
Total Liabilities	345,140.93	343,579.86
Net Assets	338,195.86	394,949.55
Equity		
Accumulated Funds	15,489.75	15,489.75
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Open' Bal' Members Funds	4,914.44	4,914.44
Total Equity	338,195.86	394,949.55

MOUNT BEAUTY NEIGHBOURHOOD CENTRE INC
ABN 45822826976

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2025

1 Statement of Significant Accounting Policies

The financial statements are a special purpose report prepared for use by committee and the members. The committee have determined that the association is not a reporting entity.

The statements are prepared on an accrual basis. They are based on historic costs and do not take into account changing money values or, except where specifically stated, current valuations of non-current assets.

No Australian Accounting Standards, Australian Accounting Interpretation Views or other authoritative pronouncements of the Australian Accounting Standards Board have been intentionally applied.

2 Comparatives

The treatment of depreciation of fixed assets has been changed during the financial year as per motion moved and accepted by the committee, this is due to the entity not being a taxable entity and there being no requirement to account for deprecation.

The effect of this change is to the balance sheet. Accumulated depreciation has been written back against the asset revaluation reserve as this is where the depreciation expense has been allocated to in the past. The write back of depreciation does not affect the trading operations of the entity this year.



Belmores
Chartered Accountants

ACN: 007 062 866 Pty Ltd
134 Melville Street
NUMURKAH VIC 3636

REVIEW REPORT

To Mt Beauty Neighbourhood Centre Inc

We have reviewed the accompanying financial report of the Mt Beauty Neighbourhood Centre Inc for the year ended 30 June 2025.

Responsibilities

The Committee is responsible for the preparation and presentation of the books, records and financial statements, and the information they contain. The Committee are also responsible for such internal control as they determine is necessary to enable the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error.

Our responsibility is to express a conclusion on the financial report based on our review. We conducted our review in accordance with Auditing standard on review engagements ASRE 2410/ASRE 2415, in order to state whether, on the basis of the procedures described, anything has come to our attention that causes us to believe that the financial report is not presented fairly, in all material respects, in accordance with the Associations Incorporation Reform Act 2012. We also confirm that we comply with the ethical requirements relevant to the review of the annual financial report.

A review of a financial report consists of making enquiries, primarily of persons responsible for financial and accounting matters, and applying analytical and other review procedures. A review is substantially less in scope than an audit conducted in accordance with Australian Auditing Standards and consequently does not enable us to obtain assurance that we would become aware of all significant matters that might be identified in an audit. Accordingly, we do not express an audit opinion.

Independence

In conducting our review, we have complied with the independence requirements of the Australian professional accounting bodies.

Confidential Advice, specific to your needs

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Conclusion

As is common for not-for-profit organisations, it is not practicable for the association to maintain an effective system of internal control over income including donations and fundraising activities until their initial entry into its financial records. Accordingly, our review on the association's income was limited to the amounts recorded in the financial records. We are therefore unable to express an opinion whether the income including donations and fundraising activities is complete.

Based on our review, which is not an audit, with the exception of the matter described in the preceding paragraph, the financial report presents fairly, in all material respects, the financial position of the Mt Beauty Neighbourhood Centre Inc as at 30 June 2025 and of its financial performance for the year then ended in accordance with the Associations Incorporation Reform Act 2012.



Leesa Bevan CPA

3 Ireland Street, Bright VIC 3741

Date - 17th July 2025